

We provide corporate services to all legal entities in accordance with the requirements of the Companies Act (No. 71 of 2008) as administered by the Companies and Intellectual Property Commission (CIPC).

Services provided by the secretarial department at Nexia SAB&T include:

Companies

- Formation of companies
- Drafting, registration and issuing of Memorandum of Incorporation (MOI)
- Lodging of annual returns
- Registration and amendments to the Memorandum of Incorporation
- Allotment and issuing of shares, maintenance share register, issuing of share certificates
- Appointment and resignation of auditors
- Change of directors
- Change of registered address
- Change of year end
- Deregistration of companies
- Restoration of deregistered companies
- Safe keeping of company statutory documents
- Special resolutions
- Transfer of shares
- XBRL conversions
- Compliance checklist

Close Corporations

- Appointment and resignation of members
- Appointment as accounting officers
- Change of registered address
- Deregistration of close corporations
- Lodging of annual returns
- Registration of amended founding statement (change of members, year-end, main business, etc.)
- Restoration of deregistered close corporations
- Safe keeping of founding and amended founding statements
- Conversion of Close Corporation (CC's) to the Company (Pty (Ltd))

Trusts

- Registration of trusts
- Appointment and resignation of trustees
- Drafting and registration of amendments to trust deeds
- Safekeeping of trust deeds and letters of authority